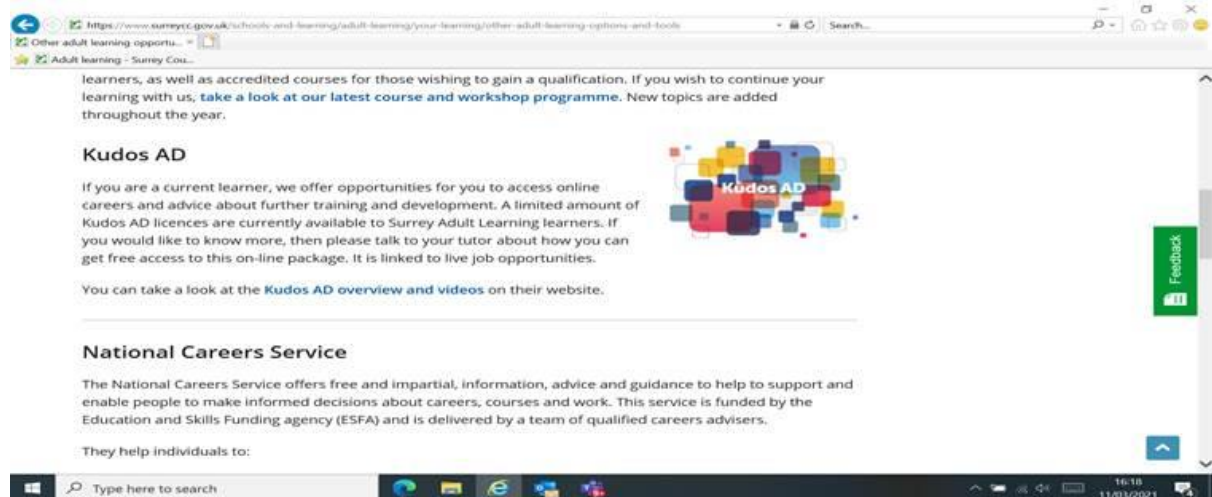


## Kudos AD Guidance for tutors 20-21

There are a few things happening that suggests Tutors are not fully aware of the KUDOS set up and how it works for their learners. Although I appreciate how busy you are, sometimes the best way is to look at the service yourself to see how it works – I can set up a licence for you on request to try. If not, here are some bullet points that can help, and I am always happy to support.

On the SAL Web page – on the 'Your Learning' tab is a section called 'Other Learning opportunities'. This contains details of KUDOS AD and a Video which should be helpful to show learners. Learners can log in here.



learners, as well as accredited courses for those wishing to gain a qualification. If you wish to continue your learning with us, [take a look at our latest course and workshop programme](#). New topics are added throughout the year.

### Kudos AD

If you are a current learner, we offer opportunities for you to access online careers and advice about further training and development. A limited amount of Kudos AD licences are currently available to Surrey Adult Learning learners. If you would like to know more, then please talk to your tutor about how you can get free access to this on-line package. It is linked to live job opportunities.

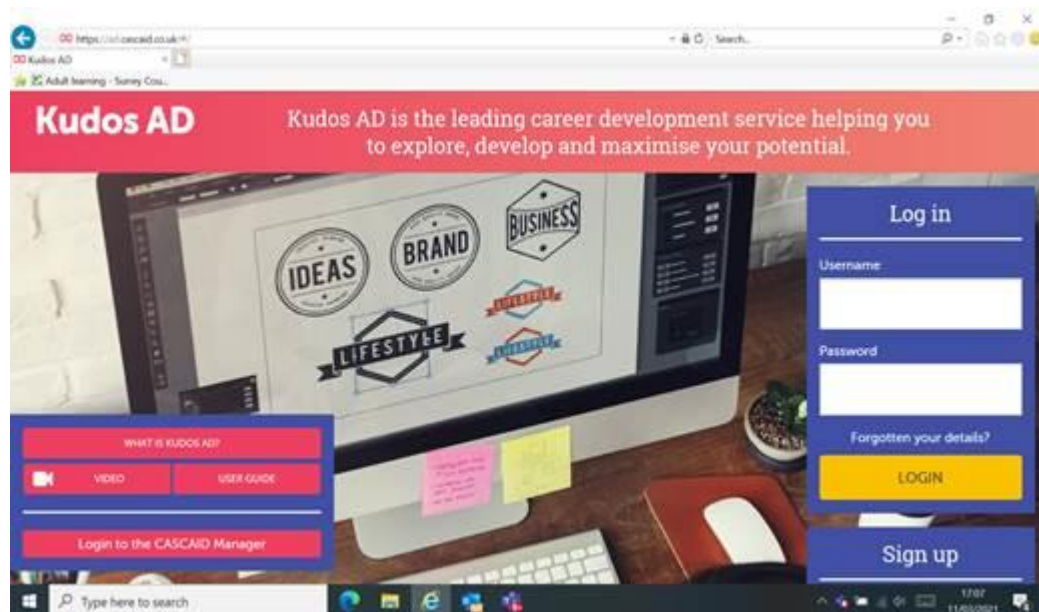
You can take a look at the [Kudos AD overview](#) and [videos](#) on their website.

### National Careers Service

The National Careers Service offers free and impartial, information, advice and guidance to help to support and enable people to make informed decisions about careers, courses and work. This service is funded by the Education and Skills Funding agency (ESFA) and is delivered by a team of qualified careers advisers.

They help individuals to:

The screenshot shows a web browser window with the URL <https://www.surreycc.gov.uk/schools-and-learning/adult-learning/your-learning/other-adult-learning-options-and-tools>. The page content includes a paragraph about accredited courses, a section for Kudos AD, and a section for the National Careers Service. A 'Feedback' button is visible on the right side of the page.



## Kudos AD

Kudos AD is the leading career development service helping you to explore, develop and maximise your potential.

Log in

Username

Password

[Forgotten your details?](#)

LOGIN

Sign up

WHAT IS KUDOS AD?

VIDEO USER GUIDE

Login to the CASCAID Manager

The screenshot shows the Kudos AD website. The header features the Kudos AD logo and a tagline. Below the header is a navigation menu with buttons for 'WHAT IS KUDOS AD?', 'VIDEO', 'USER GUIDE', and 'Login to the CASCAID Manager'. On the right side, there is a 'Log in' section with fields for 'Username' and 'Password', a 'LOGIN' button, and a link for 'Forgotten your details?'. Below the login section is a 'Sign up' button. The background of the page shows a computer monitor displaying various career-related icons like 'IDEAS', 'BRAND', 'BUSINESS', and 'LIFESTYLE'.

Here are some guidance bullet points for tutors which I should be pleased if you would share.

- ONE Licence – One learner
- ALL licence requests come through to me. [Cheryl.brown@surreycc.gov.uk](mailto:Cheryl.brown@surreycc.gov.uk)
- If you have more than a couple of requests, please use the spreadsheet format attached and send to me so I can upload and request the licences.
- As soon as I request the licence, the learner will receive an activation email.
- Sometimes activation emails go into junk, so the learner should be made aware of that.
- Once logged in and activated the licence, the learner will be asked to change their password if they would like.
- Learners should login to KUDOS AD each time through their browser OR login through the Your Learning/ Other learning ops and a link to Kudos AD provided.
- There are other links to Manager/ Cascaid but we are registered with **KUDOS AD**, the others won't work. Ignore any request for a licence no or to 'sign up'
- Passwords are case sensitive.
- If a learner forgets their password, they can reset it themselves by pressing the 'reset button'.
- Learners should be encouraged to use the service if they have asked for it (many do not login).
- There is a cost to the licences which SAL pays for. We pay for 100 a year. If they don't log in and activate it within two months, I will delete the licence and reclaim it.
- Once a learner has a licence, they can use the service year in and out whilst SAL continues to subscribe. This continues after the course has ended.
- If you would like me to set up a licence for you as a tutor, so you can see how it works, then I will be happy to do so.
- Unless you need the service, I will delete any Tutor licence after you have logged in and had a look.

If anyone has any questions, or requires further clarification, then I am happy to help.

[Cheryl.brown@surreycc.gov.uk](mailto:Cheryl.brown@surreycc.gov.uk)

07968 833984